



# Student Briefing: PLD Roll-Out on 12 March 2026



Full deck of slides  
with details

# Your Devices are Coming!



***Lenovo 500E Chromebook Gen 4S***  
Chromebook convertible  
Intel N150 processor, 8GB RAM,  
64GB Storage,  
11.6" Screen Size, 1.33 kg

When are you collecting the PLDs?

**12 March 2026 (Thursday) during CCE lesson**



If you are absent from school on this day, you can proceed to Computer Lab 1 the next school day after lessons end, to collect the PLD.

Your PLD will support you in:

- ✓ Learning independently
- ✓ Working collaboratively
- ✓ Accessing digital tools for learning



*Lenovo 500E Chromebook Gen 4S*  
Chromebook convertible



# What do you need to bring or prepare?

## Summary of the things you should have on 12 Mar Thurs

1. Student iCON email and password
  - Make sure you have **logged out** of your student iCON account on **other devices** e.g. you were using your student iCON at home on your phone. After use, remember to log out of your student iCON.
2. EZ-link card
3. Student locker lock and key
4. Name stickers / Marker

# What do you need to take note of?

## When collecting your PLDs

- Make sure you have your **Student iCON email and password** ready
- Place your **ez-link card** on the top right corner of your table.
- **Stay seated** at your assigned seats throughout the handover process
- **Listen and follow all instructions carefully**

## After collecting PLDs

- Keep your PLD and accessories **securely** after you receive them
- Bring the **BOX HOME** (7-day one-for-one exchange if defects found)
- Bring **fully charged PLD** to school from **T2W1 Wed** onwards.

# 12 Mar 2026 (Thursday)



**During** the device handover,

- Get ready your **Student iCON email** and **password**.
- **Follow instructions carefully.**
- We need to set up your PLD so that you can connect to school WiFi and use your PLD in school. You will be guided step by step.
- **If you miss a step, you may have to repeat the entire process.** This will slow down the handover process for the entire class.

# 12 Mar 2026 (Thursday)



**Immediately after** the handover,

- **power off** your PLD.
- check that you have **pasted your name sticker** and vendor **service centre sticker** on your PLD.
- check that you have **written your name on the PLD box**.
- **Bring your PLD, all accessories and the PLD box home. Go home immediately if you have no other official school commitments.**
- You can have a 1-1 exchange of your PLD within 7 days of the collection, if something is wrong with the PLD. However, you **MUST have the PLD box** before this exchange can take place.

**12 Mar 2026 (Thursday)**



**Immediately after** the handover,

- If you are not going home immediately, please make sure that **your PLD is always locked in your locker when you are not using it.** Make sure to bring your PLD, accessories and PLD box home.
  
- **Remember, your PLD must never be left unattended.**



## When you reach home,

- keep your PLD securely in a safe place.
- Keep the **device original packaging box** for at least **7 days** in case of any 1-to-1 exchange.

## Use of PLDs in school

- You should bring your **fully charged** PLD to school from 3 Mar Mon onwards.
- **Students who have borrowed a school chromebook earlier, please return it to ICT Helpdesk@Computer Lab 1 by 13 Mar Fri.**

# Compulsory: Complete the File Management and Data Back-up Module

1. Please access and complete the SLS module **A1.2g File Management and Data Back-up**. Your Form Teacher would have assigned you this SLS module.

2. Please complete the module by **24 March 2026 Tuesday..**



3. This SLS module introduces you to the basics of digital file management on PLDs. Through this module, you will:

- understand that managing and backing up data is essential;
- learn tips to organise files using folders and appropriate file names;
- demonstrate the ability to **manage and back up data on your own PLD.**

# Compulsory: Complete the Basic Module on AI and AI-enabled Features in SLS

1. Please access and complete the **Basic Module on AI and AI-enabled Features in SLS**, which has been assigned to you.
2. Please complete the module by **24 March 2026 Tuesday**.
3. Through this module, you will:
  - a. explain what is Artificial Intelligence (AI) and identify examples of AI;
  - b. identify the AI-enabled features on SLS (Learning Assistant - SALiS, Short Answer Feedback Assistant, Speech Evaluation Tool) and understand how to interact with them; and
  - c. identify and protect themselves from the risks associated with the use of AI.



# School ICT Routines



# School ICT Routines

To create a safe and seamless 1:1 digital learning environment in KRSS (CARE)

## EXPECTATIONS & ROUTINES

on usage of PLD



### CHARGE PLD FULLY AT HOME

- ✓ PLD should be fully charged before school day
- ✓ Strictly no charging of Chromebook in school



### BE ALERT IN SAFEKEEPING YOUR PLD

- ✓ Keep your PLD locked in your locker during recess & during activities outside of class
- ✓ Do not leave your PLD unattended
- ✓ Handle your PLD with care
- ✓ Do not handle the bag containing your PLD roughly
- ✓ Bring your Chromebook home daily
- ✓ Activate the lock screen if you are leaving your device unattended

BE



### RESPECTFUL & RESPONSIBLE

- ✓ Online actions have real life consequences
- ✓ Think before you do. Search, surf and post responsibly
- ✓ Protect your privacy, create a strong password & keep it confidential
- ✓ Respect self & others, communicate respectfully
- ✓ Create & share online content in a responsible manner



### BE ENGAGED ACTIVELY DURING LESSON

- ✓ Screen down when instructed
- ✓ Be on task, do not open multiple tabs and/or be involved in other activities that distract your learning
- ✓ Do not chat online



# Acceptable Use Policy

## Use EdTech Resources Safely and Responsibly

<https://www.kentridgesec.moe.edu.sg/school-information/national-digital-literacy-programme/overview/>



# Bringing PLDs to School

1. Only bring the school-prescribed chromebook (**Lenovo Chromebook 500e**) / compatible computing device running on chrome operating system with DMA installed.

## Rationale

The school is currently unable to support computing devices operating on different operating systems since this would require the management of multiple DMA solutions.

2. Bring a **fully charged PLD** to school, with stylus.  
No charging is allowed in school.

## Rationale

To emphasise the importance of personal responsibility.



# Bringing PLDs to School

DETAILS

## 3. **Label** your PLD.

### **Rationale**

For easy identification.

## 4. Carry your PLD with **care**. Carry your PLD in a padded backpack or padded case.

### **Rationale**

The protective shell of the PLD will provide only basic protection from everyday use. It is not designed to prevent damage when it drops or from abusive handling. Carrying the PLD in a padded backpack or padded case is acceptable provided the backpack or case is handled with care. For example, students should not toss their bag or drop their bag if their PLD is inside.



1. **Do not leave your PLDs unattended.** Keep PLDs out of sight.
  - a. Lock PLDs in personal lockers e.g.
    - during recess
    - during times when PLD is not used and cannot be closely supervised by owners (e.g. split classes when PLDs are not needed, PE, practicals, CCA, after-school activities)
  - b. When leaving the class / hall to go to the toilet, keep PLD in bag or ask a buddy to look after PLD temporarily.

## Rationale

No PLDs during recess. Recess is screen-break time.

For PLDs that are lost, insurance only covers if PLDs are lost due to robbery or theft due to forcible entry.

# Daily Routines in School

2. Close your PLD lid when teachers say “**Screen Down**”.
3. Ask for permission before taking photos or recording videos.

## **Rationale**

Respect others' privacy and also copyright laws.

4. Do not use chat functions during curriculum hours.



## Daily Routines in School

5. Do not use earpieces in class unless instructed by teachers.
6. Bring home your PLD every day.
  - a. Class committee checks that no PLDs are left behind in class (subject teachers having lessons just before recess or during the last period to remind).
  - b. CCA leaders establish routine for CCA members to retrieve PLDs before dismissal.



# Fault-Reporting and Loan Policy

DETAILS



1. When encountering issues with PLDs,
  - a. **first self-help** before asking peers for advice.
  - b. If the issue cannot be resolved, you can seek advice from the ICT helpdesk@Computer Lab 1 immediately after your last lesson of the day.
  - c. You may also bring your PLD to the **vendor service centre** directly for a faster resolution, if you are facing hardware issues.

## Rationale

Hardware issues can only be resolved by vendors. The vendor would collect PLDs with issues from the school every fortnight for backend assessment and follow-up. The repaired PLD would be sent back to school after a fortnight. Hence it may take more than a month before students got back their PLDs. Students would likely receive a faster resolution if they bring their PLDs to the service centre directly.

**Servlink Technologies –  
Lenovo Authorised Service  
Centre**

**2 Kallang Avenue #09-01,  
CTHub 1, Singapore 339407**

## Fault-Reporting and Loan Policy

2. You would be loaned a school device on a case-by-case basis e.g. when your PLD is sent for repair.

To emphasise on personal responsibility, **there will be no loan for students who did not charge or forget to bring their PLDs.**



# ICT Support

For assistance on basic troubleshoot and DMA matters, please contact

## ICT Helpdesk @ Computer Lab 1

Mondays to Fridays (during school term)

Operating Hours: **7.30 - 7.40 am** (before flag-raising)

Operating Hours: **After school - 5.00 pm**

Call : **6773 1127**

Email : [help@krss.edu.sg](mailto:help@krss.edu.sg)

Look for: **Ms Gan Bee Yi**





# Device Management Application (DMA)



# DMA - Providing a Safer Digital Environment for Learning

## What is DMA?

- Your PLD will be installed with a Device Management Application (DMA).
- The DMA will be uninstalled from your device when you graduate/leave the school.



# DMA

## DMA will be applied to all PLDs for in-school PLD use

During school hours (**6.30am - 3.35pm**), the DMA will follow MOE/School settings for:

- Web content filtering including social media sites, pornography, gambling, extremist and violence-related sites
- Apps and programs installed for teaching and learning

To encourage you to have sufficient sleep and develop healthy sleep habits, your PLD shuts down at **10.30 pm** by default.



# DMA - Providing a Safer Digital Environment for Learning

## How does the DMA work?

The DMA has three components.



### Mobile Device Management Service (MDM)

Protects you from harmful online content, and sets helpful limits on the use of the PLD

### Classroom Management Service (CMS)

Helps your teacher manage the PLDs during lessons, and to easily share relevant apps, websites and lesson materials

### Usage Management Service (UMS)

Allows the installation of relevant apps for learning and helps support device security



# Parents are given a choice to opt for alternative DMA settings after school hours

Information on the options are found in Parents Gateway

<b>Default</b>	<b>Option A</b>	<b>Option B</b>
<p data-bbox="85 481 569 620"><b>In-school DMA settings will continue after school hours</b></p> <p data-bbox="40 689 618 1035">For parents/guardians who want their child's/ward's use of the device to be restricted only to teaching and learning, and prefer to leave it to the school to decide on DMA settings after school hours.</p>	<p data-bbox="678 481 1263 620"><b>DMA settings can be modified by Parents/Guardians after school hours</b></p> <p data-bbox="674 689 1267 932">For parents/guardians who prefer to take charge of the level of restrictions for their child's/ward's use of the device after school hours regulated by the DMA.</p>	<p data-bbox="1367 481 1856 568"><b>DMA will be inactive* after school hours</b></p> <p data-bbox="1315 637 1908 831">For parents/guardians who do not want their child's/ward's use of the device after school hours to be regulated by the DMA at all.</p>

# DMA - Providing a Safer Digital Environment for Learning

## The Importance of Cyber Wellness

- Besides using DMA, a safe digital environment also depends on your own digital use and habits

Refer to the [Student Kit for CW and Learning with a PLD](#) for tips on how to develop good digital habits



# DMA - Providing a Safer Digital Environment for Learning

## Safeguarding your Data and Privacy

The DMA **does NOT collect** any of these data:

- Login IDs and passwords entered into websites or into any applications
- Actions performed (e.g. posts, online comments, items added to a shopping cart, etc.) when visiting websites and using apps
- Documents and photos stored in the PLD
- PLD location
- Webcam videos and microphone recordings





Thank you

